

IntelliConnect® — Quick Reference

Select your search scope — search all contents, within results, a document, selected content, and citations.

Type your search terms.

Keep important documents for easy printing and saving.

See your research history.

Access frequently used searches.

View/set up your subscription content.

Apply thesaurus and set date restrictions, jurisdiction, and court filters.

The screenshot displays the IntelliConnect search interface. At the top, there's a search bar with 'selected practice areas' and 'for bonus depreciation'. Below the search bar, there are tabs for 'home office dedu...', 'like kind exchange', 'MACRS', 'brownfield', 'child care credit', 'bonus depreciation', 'Research Folders', 'Browse', and 'Tracker News'. The left sidebar shows 'Narrow Your Results' with filters for 'Document Type' (Explanations [34]) and 'Library' (Federal Tax Editorial Content, U.S. Master Tax Guide [35], Tax Research Consultant [72], Standard Federal Income Tax Reporter (2010), Checklists [1], Tax Planning [4], Income—Secs. 61-90 [1], Exclusions and exemptions—Secs. 101-153 [1], Deductions—Secs. 161-249 [3], Items not deductible—Secs. 261-291 [16], Insurance companies, mutual funds, REITs and Foreign income and tax treaties—Secs. 861-901, IRS Forms and publications, IRS personnel, et al., Standard Federal Income Tax Reporter—Explanation, Practical Tax Professional [44], Practical Tax Expert [34], CCH Tax Prep Partner Series [10]). The main content area shows 'You've Selected: Explanations | Standard Federal Income Tax Reporter (2010) | Clear all selected filters' and 'Run your search.' Below this, there are 34 results for 'home office deduction'. The first result is 'Explanation: Standard Federal Income Tax Reporter (2010), 14,854.01, Business Use of Home: Synopsis - business use of home - Business Use of Home: Synopsis - business use of home Code Sec. 280A, 280A in order to deduct home office expenses...miscellaneous itemized deductions (see ¶14,854,01 et seq. Business Use of Home: Synopsis - business...'. The second result is 'Explanation: Standard Federal Income Tax Reporter (2010), 14,854.021, Business Use of Home: Business use of home - Business Use of Home: Business use of home Neither an employee...self-employed individual may deduct expenses in connection...employees cannot take deductions for business use... 14,854.025 Business Use of Home: Business use of...'. Below the results, there are navigation buttons: 'Go to Search Term', 'In Results', 'Send to Tray', 'Save/Email', 'Print', 'Document Path', 'Read Previous Document', and 'Read Next Document'. The main document view shows 'Standard Federal Income Tax Reporter (2010), 14,854.01, Business Use of Home: Synopsis - business use of home' with a breadcrumb trail: 'IRC - Committee Reports - Regulations - CCH Explanations - Annotations - Current Developments - Related Information - Federal'. The document content includes a paragraph: 'Code Sec. 280A disallows certain expenses in connection with the business use of a home. Employees and self-employed individuals must comply with the provisions of Code Sec. 280A in order to deduct home office expenses (see ¶14,854.021). To qualify for deduction of expenses, the portion of the home that is used for business must be used exclusively and on a regular basis as the taxpayer's principal place of business; as a place for meeting with patients, clients, or customers in the normal course of business; or, in the case of a separate structure, in connection with the taxpayer's trade or business (see ¶14,854.025 et seq.). There are exceptions to the'.

Use the filters to narrow your results to specific areas of interest. You can apply multiple filters at one time.

Maintain up to ten search and system tabs.

View the path to this document.

Relate buttons allow you to link directly from a document to other content, such as explanations, regulations and more.

Go to the next or previous document on the results lists.

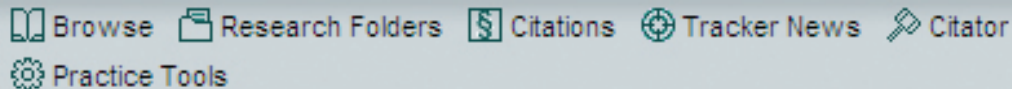
Go to the next or previous documents in the publication.

Display your document in a new window.

Display your document in full screen mode.

Close all tabs at once.

Close your document.



Browse — View and walk through your entire subscription of content.

Citations — Locate specific documents using their citations.

Citator — Track cases and rulings.

Research Folders — Save important documents for later use.

Tracker News — Set up and view the latest tax and business law news.

Practice Tools — Access important productivity tools.

Searching your entire subscription

- Make sure **all contents** is selected in the search scope box.
- Type your search terms (e.g., **home office deduction**) in the search box.
- Click **Go**.

Narrowing your results using Filters

You can narrow your results by using **Filters**. Filters break down the search results returned into specific categories.

- *Document Type*, such as CCH Explanations, Laws, and Regulations
- *Practice Tools*, such as *Smart Charts*[™] and Toolkits
- *Library*, such as Federal Tax, Securities, and Pension
- *State Tax Type*, such as Sales and Use, and Corporate Income
- *Jurisdiction*, such as Federal, State, and International

Searching within results, within a document and more

By default, your searches will include all of the content in your subscription. To change your search scope, click the down arrow in the search box.

- **all content** — searches all of the content in your subscription
- **within results** — searches just the results from the active search tab
- **selected content** — searches just the items you have selected (i.e., clicked the checkboxes) within Browse
- **this document** — searches just the active document on the screen
- **citations** — searches for documents using a complete citation

Browsing through the contents of your subscription

- To browse your content, start at the **Home** page or click **Browse** on the Quick Bar.
- In the Browse tree on the left, click through items until you find a document of interest.
- Click a document to view it on the right.

TIP:

You can browse your content on a full-screen menu page instead of a tree by clicking **Library View** at the top of the Browse tree. When you select Library View, you'll see your content displayed on a single page. To begin browsing, click a library (e.g., Federal Tax), then continue clicking items of interest. To return to the tree format at any time, just click **Tree View**.

Searching selected content

If you want to search specific areas of content, such as a publication:

- Click **Browse** in the Quick bar.
- Locate the publication, state or other area you want to search.
- Click in the checkboxes next to the area you want to search. The search scope will be automatically changed to selected content.
- Type your terms in the search box and click Go.

Viewing search results and documents

View your search results and documents using the convenient **split screen view** of IntelliConnect: The Search Results pane on the top and the preview pane on the bottom.

- After performing a search, click on a document in the Search Results pane.
- The Preview pane opens at the bottom of the screen.
- Quickly scan through your results list by clicking different search hits and you'll see the corresponding document in the preview pane.

TIP:

Use the icons at the top right of the preview pane to maximize the preview pane, open the document in a new window, or close the preview pane.

Keep records of your research

- **Printing and Saving** — You can print and save documents and lists as text documents or as PDFs. These options are available at the top of lists and documents.
- **Email** — You can email the full text of documents. This option is available at the top of documents.
- **History** — Always available at the top of the screen, you can see a list and return to recent documents you viewed or searches you conducted.
- **Document Tray** — At the top of the lists of documents, you can select to save to the Document Tray, a place where you can temporarily set aside documents for later use.
- **Research Folders** — Save documents to folders for later use.

Tracking news

Set Tracker News searches so you can follow topics of interest in the news.

- Click **Tracker Setup** at the top of the Tracker News screen.
- To add a Tracker, click the checkbox next to the Tracker you want to add and then click **Add Tracker(s)**. You can click as many checkboxes as you want.
- To customize your Trackers, click the target icons next to the Tracker names and select additional options, such as specific states, document types, and topics.

Search using a citation

- Type the entire citation format and number, e.g., **Reg. Sec. 1.1001-1(a)**.
- Click **Go**.

TIP:

You can also select Citations on the Quick bar and locate the desired format and type in the number.

Need Help?

Click Help or .

CCHGroup.com/AboutIntelliConnect

Customer Service 800-835-0105

Support.CCH.com



Wolters Kluwer
Tax, Accounting & Legal

4025 W. Peterson Avenue
Chicago, IL 60646-6085
800-835-0105
Support.CCH.com