



Training and Consulting

How to Do Accounting Research — Best Practices

Streamline your workflow by learning the most effective methods for utilizing content on Accounting Research Manager®.

Half-day Consulting Course • On-site or Online • Research Methodology • Writing Memoranda

“How to Do Accounting Research” is a valuable, half-day training course that provides the techniques needed to understand the many accounting/auditing sources available and produce accurate research results using Accounting Research Manager.® It is offered via the web or on-site by the CCH Training & Consulting Team.

Guidance for Researchers

“How to Do Accounting Research” covers the entire research process.

- Understand the various accounting-related standard setters
- Identify the standards and documents released by authorities
- Distinguish between authoritative literature and interpretive guidance
- Ensure complete knowledge of the FASB Accounting Standards Codification™
- Implement successful research methodology
- Integrate key Accounting Research Manager functionality into the research process

Course Focus

- Establishing the role of standard setters in performing research
- Utilizing efficient and effective research techniques in real-world scenarios using Accounting Research Manager
- Locating all the authoritative literature and interpretive guidance needed to reach sound conclusions

Identifying the Right Sources

“How to Do Accounting Research” shows you how to find electronic resources in a systematic and methodical way. You’ll learn where to locate:

- Accounting Research Manager interpretive guidance
- Accounting-related literature issued by standard setters, including the FASB, EITF, AICPA, and SEC
- Latest accounting developments
- Financial statement disclosures checklists

Using Accounting Research Manager Tools

This course highlights the various tools in Accounting Research Manager that facilitate the research process. These integrated tools help you find answers quickly, stay up-to-date on accounting developments, and much more. You have access to the latest U.S. GAAP Financial Statement Disclosures Checklists, as well as the SEC Financial Statement Disclosures Checklists, at your fingertips. The 10-K Lookup provides timely access to all SEC filings in the Edgar database that can be viewed online or downloaded for review.

Creating a Consistent Research Approach

The CCH Training & Consulting Team partners with you to:

- Determine your research goals
- Define your organization’s process for locating key authoritative literature and interpretive guidance
- Ensure that a consistent — and efficient — research methodology is implemented

Communicating Research Conclusions

The course also covers the importance of communicating your conclusions to others, showing you how to:

- Properly document and communicate your research internally and to the client
- Organize and write research memoranda clearly and effectively

Designed for Accounting Firms and Corporations

“How to Do Accounting Research” is designed for public accounting firms, as well as corporations, and can be purchased as a single course offering.

- Half-day course
- CPE included



To learn more about How to Do Tax Research — Best Practices, please contact your CCH Account Representative at **888-CCH-REPS** (888-224-7377) or visit **CCHGroup.com**

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